

**COURT OF COMMON PLEAS  
DOMESTIC RELATIONS DIVISION  
CLERMONT COUNTY, OHIO**

**www.domesticcourt.org**

**ANSWER/COUNTERCLAIM - MINOR CHILDREN**

Case Caption: \_\_\_\_\_ Vs \_\_\_\_\_

The following is a list of documents which must be completed, signed and submitted to the Domestic Relations Court. **AFFIDAVITS ARE NO LONGER REQUIRED TO BE NOTARIZED.** You will need an original set of documents plus two copies for filing with the Clerk of Courts.

[You may wish to check the FAQ section of the court's website for additional information.](#)

	<u>Form Number</u>
_____ Answer – your own or court form	106
_____ Counterclaim – your own or court form	108
_____ Notification Form	116 or 116-A
_____ Affidavit of Income and Expenses	501
_____ Three most recent paystubs or other proof of income	
_____ Affidavit of Property	502
_____ Parenting Proceeding Affidavit	604
_____ Child Support Worksheet Information Sheet	626
(Attorney must provide completed Child Support Worksheet)	
_____ Health Insurance Affidavit	409
_____ Title IV-D Application	7076
_____ Self-represented Party Waiver of Counsel	702-A

**After COMPLETELY filling out all the forms, please bring them to the Assignment Commissioner window for compliance review. Documents can be submitted for compliance review by emailing the forms to [kheile@clermontcountyohio.gov](mailto:kheile@clermontcountyohio.gov) or by calling (513) 732-7327 to make an appointment. Compliance review only applies to Self-Represented Parties (SRP).**

This Answer/Counterclaim is ready to be filed  
\_\_\_\_\_ Initialed by court personnel on \_\_\_\_\_

If a party is seeking temporary orders, additional documents may be required. See Civil Rule 75(N) and the Motion and Affidavit for Temporary Orders Without Oral Hearing (form 202)