

COURT OF COMMON PLEAS  
DOMESTIC RELATIONS DIVISION  
CLERMONT COUNTY, OHIO

[www.domesticcourt.org](http://www.domesticcourt.org)

DISSOLUTION - MINOR CHILDREN

Case Caption: \_\_\_\_\_ and \_\_\_\_\_

The following is a list of documents which must be completed, signed and submitted to the Domestic Relations Court. **AFFIDAVITS ARE NO LONGER REQUIRED TO BE NOTARIZED.** You will need an original set of documents plus two copies for filing with the Clerk of Courts.

[You may wish to check the FAQ section of the court's website for additional information.](#)

	<u>Form Number</u>
_____ Petition for Dissolution – your own or court form	103
_____ Appearance and Waiver of Service of Summons (signed by each party)	701
_____ Separation Agreement – your own or court form	105
_____ Classification Form	115
_____ Notification Form <b>(one for each party)</b>	116 or 116-A
_____ Waiver of Affidavit of Income and Expenses	703
_____ Waiver of Affidavit of Property	704
_____ Shared Parenting Plan (if applicable) – your own or court form	602
_____ Guideline Parenting Schedule – (if following)	605
_____ Parenting Proceeding Affidavit	604
_____ Child Support Worksheet Information (1 for each party) (attorneys only must provide completed Child Support Worksheet)	626
_____ Health Insurance Affidavit	409
_____ Title IV-D Application	7076
_____ CSE Account Information Sheet	509-4
_____ Self-represented Party Waiver of Counsel	702-A
_____ Decree of Dissolution/Decree of Shared Parenting <b>(attorneys only)</b>	
_____ Waiver of Magistrate's Decision and 14 Day Objection Period <b>(attorneys only)</b>	104-B

Documents can be submitted for compliance review by emailing the forms to [kheile@clermontcountyohio.gov](mailto:kheile@clermontcountyohio.gov) or by calling (513) 732-7327 to make an appointment. Compliance review only applies to Self-Represented Parties (SRP).

This Dissolution is ready to be filed and set for hearing.

\_\_\_\_\_ Initialed by court personnel on \_\_\_\_\_